



CCSJ Charter Authority, LLC Intervention and Support Policy

1. Purpose and Authority

This policy establishes the approach used by CCSJ Charter Authority, LLC to identify, monitor, and address school performance concerns through intervention and support. The purpose is to promote continuous improvement, ensure accountability, and align intervention actions with the authorizer's renewal and non-renewal policy and accountability performance framework.

2. Alignment to Accountability Framework

Intervention and support decisions are grounded in the CCSJ Charter Authority accountability framework, which evaluates schools across three domains: academic success, organizational compliance and viability, and financial health and sustainability.

- Academic Success (50%)
- Organizational Compliance and Viability (30%)
- Financial Health and Sustainability (20%)

Data used to inform intervention includes monthly data submissions, supporting documentation, site visits, and ongoing monitoring activities.

3. Identification of Performance Concerns

A school may be identified for intervention when evidence indicates risks or deficiencies in one or more performance domains. Indicators may include, but are not limited to:

- Failure to meet academic performance expectations or growth targets.
- Noncompliance with legal, contractual, or governance requirements.
- Financial instability, audit findings, or fiscal mismanagement.
- Declining performance trends or failure to implement prior corrective actions.

4. Intervention and Support Actions

CCSJ Charter Authority, LLC may implement one or more intervention actions to address performance concerns and support school improvement:

- Written notification identifying specific concerns, required actions, and timelines.
- Requests for additional information, documentation, or clarification.
- Required corrective action plans with defined benchmarks and deadlines. Corrective action plans serve as an initial formal intervention or an escalation step, depending on the trigger.
- Increased monitoring, reporting frequency, or site visits.
- Required board or leadership presentations to the authorizer.
- Conditions tied to continued operation or renewal eligibility.



5. Monitoring and Evaluation

The authorizer will monitor school progress against required actions and improvement benchmarks. Schools must provide timely and accurate updates demonstrating progress toward identified expectations. The authorizer may adjust intervention requirements based on school performance and responsiveness.

6. Relationship to Renewal and Non-Renewal

Intervention results and performance trends will directly inform renewal determinations. Schools that demonstrate improvement and meet expectations may be eligible for renewal or conditional renewal. Schools that fail to improve or resolve deficiencies may be recommended for non-renewal based on performance outcomes and evidence.

7. Communication and Transparency

CCSJ Charter Authority, LLC will communicate expectations, findings, and required actions clearly and in writing. Schools are expected to maintain open communication and provide requested documentation in a timely manner.

8. Records and Documentation

All intervention-related communications, plans, reports, and evidence will be maintained as part of the official authorizer record and may be used in renewal and non-renewal decision-making processes.