

CCSJ Charter

AUTHORITY LLC

2400 New York Avenue
Whiting, Indiana 46394

(219) 473-7770

ccsj.edu



CCSJ Charter School Authority, LLC Letter of Intent (LOI) to Submit a Charter School Application

Prospective applicants seeking charter authorization from CCSJ Charter School Authority, LLC (CCSJCSA) must submit this Letter of Intent (LOI) before submitting a full charter school application. The purpose of the LOI is to provide CCSJ with preliminary information regarding the proposed school and to facilitate communication, planning, and technical assistance throughout the application process.

Submission of a Letter of Intent does not constitute approval, authorization, or endorsement of the proposed school. Applicants should be aware that information submitted may be subject to Indiana public records laws.

Submission Instructions

Submit the completed Letter of Intent and all supporting documentation electronically to:

CCSJ Charter School Authority, LLC
Calumet College of St. Joseph
2400 New York Avenue
Whiting, Indiana 46394

Email: charterschools@ccsj.edu
Phone: 219-473-4284

Section A: Proposed School Information

Item	Response
Proposed School Name	
School Address (if known)	
Community Served	
School District(s) Served	
Planned Opening Year	
Grades Served	
Initial Enrollment	
Maximum Enrollment	

Section B: Applicant Information

Item	Response
Legal Name of Applicant Entity	
Primary Contact Person	
Title	
Email	
Phone	
501(c)(3) Status	

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Section C: School Type

Question	Response
New Charter School / Existing School (including renewal) / Conversion School	

Section D: Multiple Campuses

Question	Response
Seeking Multiple Campuses Under One Charter?	
If yes, how many?	

Section E: Existing School Operations

Question	Response
Currently Operating Schools?	
Locations	

Section G: Mission Statement

Mission Statement

Public Records Disclosure

All information submitted as part of the Letter of Intent process may be subject to disclosure under the Indiana Access to Public Records Act. Applicants seeking confidential treatment of specific information must identify such information and provide legal justification supporting any exemption request.

Applicant Certification

I certify that the information provided in this Letter of Intent is true and accurate to the best of my knowledge and that I am authorized to submit this document on behalf of the applicant organization.

Signature: _____

Printed Name: _____

Title: _____

Date: _____